

Meeting Minutes of Litcham Parish Council  
Monday 4<sup>th</sup> July starting at 19.30 pm held at the Jubilee Hall, Litcham

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Present: Parish Councillors: Mike Oldfield (Chairman), Chris Mitchell (Vice-Chairman), Claire Lawrence, Richard Fagence,  
Also, present: Donna Secker (Parish Clerk), County & District Councillor Kiddle-Morris, and 3 members of the public

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Cllr Oldfield updated the council with the sad news that Cllr Brookbank has passed away suddenly. Cllr Brookbank gave many years to Litcham Parish Council, he was an amazing man and will be very sadly missed.

**1. To receive apologies for absence**

All Cllrs present.

**2. To receive declarations of interest in times on the agenda and consider requests for dispensations.**

Cllr Mitchell declared an interest in items 8.1 and 9.3, and the declaration of interest form was completed and signed.

**3. To approve the minutes of the meeting held on 9<sup>th</sup> May 2022**

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

**4. To receive any brief updates from County and District Councillor**

B1145 Western link on the A47 will be made into a dual carriageway with the removal of the Easton roundabout and the Honingham roundabout. They will be looking at starting the work late this year or early next year. Further information can be found on the Highways website. The cost has already increased to £50m due to the rise in materials. Norwich is looking at building 31,000 new homes in Norwich between 2025/26. 85% of costs will be coming from the government.

Breckland nutrient pollution in protecting habitats of the River Wensum Special Area of conservation is requiring local planning authorities to ensure that new developments don't cause adverse impacts by draining into the catchment of River Wensum.

Rams (Recreational Avoidance Mitigation Strategy) green infrastructure to provide an overview of a strategy to manage the potential impacts of recreational visitors.

Breckland has released a Jubilee grant to assist village halls in improving. They have sent an expression of interest form to state your bid to be considered now and then this will be considered for June 2023. The clerk will forward this to the Jubilee Hall committee for reference.

**5. Open forum for Public Participation: an opportunity to hear from members of the public**

**5.1- Bird fouling on street lighting-parishioner complaint**

The clerk had received correspondence from a parishioner requesting for bird spikes to be installed on a streetlight outside of their property due to the bird fouling on their vehicle. The clerk

contacted the company that services the street lighting, but they don't carry out this request. The clerk has contacted network power and this again something they don't carry out.

### **5.2-To thank the jubilee events volunteers.**

The council would like to thank all the volunteers and Councillors for all their time in planning and making the day so special for Litcham residents. It was a huge success, thank you to all involved.

A parishioner has moved to the area and is relatively new to the village and wanted to ask about a children's play area. The council informed that the new planning application on the Wellingham/Weasenham road was a proposal to implement a children's play area. Unfortunately, due to the lack of land in Litcham, this has been raised and researched for the last 21 years. District Councillor Kiddle-Morris will report back about the above planning application to see if the play area may still go ahead as it has since been removed from the planning application.

### **6. To discuss and update the yellow lines**

The council added a letter to the Church and Village magazine requesting for the person/persons responsible to come forward, but no reply has been received.

It was also discussed that signs from the village shop are being moved daily and are blocking highway land near the yellow lines. The clerk will contact the shop owner and see if they can be moved to the other side. This may become a health and safety issue for pedestrians.

### **7. To report and update on highway matters**

The clerk reported all potholes have been completed or marked ready for repair. The village signs have been cleaned by the clerk and the rangers.

Cllr Mitchell reported that Front Street is marked for possible resurfacing but Druid's Lane and the crossroads by the Bull are worse than Front Street. The council requested for the highways engineer to make these a priority.

Cllr Brown requested for the road sweeper to visit Church Street; the clerk will request this.

Cllr Mitchell reported that the Mileham road speed flashing sign when children cross is not being used. This is controlled by the teachers when children are crossing to reach the playing field. The clerk will send a reminder that this was implemented to make the crossing safe for children.

Cllr Oldfield reported the cattle grid sign is damaged, this has been reported to highways already.

The council is concerned about the parking of the yellow bus as this is sometimes blocking junctions. District Councillor will investigate the registrations of the vehicle and see if a driver can be contacted and reminded to park safely.

### **8. Planning Applications**

#### **8.1 To receive planning applications by Breckland District**

3PL/2022/0573/HOU-1 Albion Terrace, Litcham-Proposed conversion and refurbishment of outbuildings annex- Parish council comments have been submitted-This has now been approved.

3PL/2022/0572/HOU-1 Albion Terrace, Litcham-Proposed refurbishment of house includes replacement of flat roof to lean-to-pitched roof. Single-story projections and conversion of roof space to create third bedroom-Parish council comments have been submitted. This has now been approved.

#### **8.2 To receive an update on applications decisions taken by Breckland District Council**

**3PL/2022/0509/Hou**-Proposed first floor extension. 28 Church Street, Litcham- **Approved.**

## 9. Items to discuss and update

### 9.1 To discuss the cleaning of the war memorial and the update of the tree overhanging

The clerk has received confirmation that the tree has now been removed. The council agreed to go ahead with the cleaning of the war memorial.

### 9.2 To update on the shooting complaints

The clerk has investigated the required shooting times, and all these comply.

### 9.3 To update on the village sign

The village sign has been completed and looks amazing. This was rushed through by the contractor for it to be displayed in time for the Jubilee. The council thanked the contractors for their excellent work.

### 9.4 To discuss the finger posts and the council notice board

The finger post on the junction of Druid's Lane and Mileham Road is deteriorating. The clerk will obtain quotes for just the fingers to be replaced by a local company.

The clerk received a quote for the posts and notice board on the green to be re-painted. The clerk will gain two other quotes.

## 10. Finance

### 10.1 To approve the list of payments

The council approved the list of payments for July 2022 as detailed at the end of the minutes

### 10.2 To add a new signature to the bank account

The council all agreed to add Councillor Brown as a signature to the accounts

## 11. To receive items for the next meeting agenda 5<sup>th</sup> September 2022.

9 Dereham road

Tree in Long meadow for removal

Christmas Tree

Gate on Back Lane connected with the school

Meeting finished 8.55pm

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
	D.K.Secker	Wages for May & Jun	£612.96
	HMRC	Paye	£67.80
	TT Jones	July, Aug, Sept	£76.14
	E. Christie	Community car (Apr, May, June)	£107.10
	Zurich Insurance	Insurance	£257.60
	Defib committee	Defib pads	£60.00
	Chris Mitchell	Village sign	

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