

## Litcham Parish Council

Meeting Agenda (published 24<sup>th</sup> February)

**Date:** Monday 3<sup>rd</sup> March 2025

**Time and place:** Jubilee Hall, Litcham at 7.30pm

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Councillors are summoned to attend the next meeting of the Parish Council. The public and press are welcome to attend. *D Secker*  
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1. To consider accepting apologies for the absence
2. To consider any declarations of interest
3. To approve the minutes of the meeting held on 6<sup>th</sup> January 2025
4. To co-opt a new Councillor
5. To receive any brief updates from County and District Councillors
6. Open forum for Public Participation: an opportunity to hear from members of the public (Max 10 mins)

**PLEASE NOTE THE NEXT PART OF THE MEETING IS FOR COUNCILLOR DISCUSSION ONLY AND THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE.**

7. To report and update on highway matters
  - 7.1 Damaged Kerb on Church Street
  - 7.2 Junction of Back Street/Front Street

### 8. Planning Applications

#### 8.1-To receive planning applications by Breckland District

**PL/2025/0179/TCA**- Sunnyside, Back Street, Litcham.- Trimming down of a Walnut tree (T1) - thin crown of suppressed/rubbing branches by approximately 15%. Reduce crown  
**PL/2025/0199/TCA** – Litcham Hall- T1 Ash- to remove the roadside stem that overhangs the road.

#### 8.2 To receive an update on application decisions taken by Breckland District Council

### 9. Items to discuss, update and approve

- 9.1 To review and discuss the quote for the telephone box repairs
- 9.2 To review and discuss Long Meadow/Norfolk Wildlife Trust
- 9.3 To review the asset checks carried out
- 9.4 To update the Council on the insurance for Christmas tree
- 9.5 To consider training course for Councillors

### 10 Finance

- 10.1 To authorise and approve the list of payments for Mar 2025
- 10.2 To consider a donation to the Church for grass-cutting
- 10.3 To discuss the Annual Parish Meeting for 2025
- 10.4 To consider a third signatory on the bank account
- 10.5 To agree on the Clerk's yearly expenses

- 11 To receive items for the next meeting agenda date Monday 19<sup>th</sup> May 2025