

DRAFT

Minutes of the Meeting of Litcham Parish Council held on **Monday 3 September 2018**, in The Jubilee Hall at 7.30 p.m.

Present

Councillor M Oldfield	(Chair)
Councillor C Mitchell	
Councillor M Anderson	
Councillor E Christie	
Councillor R Fagence	
Councillor J Jones	
Councillor C Lawrence	

County Councillor M Kiddle Morris

1. Apologies for Absence.

There were no apologies for absence.

2. Declaration of Pecuniary Interest.

There were no DPis declared.

3. Minutes of the Previous Meeting.

Councillor Jones proposed and Councillor Christie seconded the resolution that the minutes of the meeting held on 2 July 2018 having been circulated be approved. All were in favour and the minutes were duly signed.

4. Public Participation.

4.1 County and District Councillor Reports.

The County Councillor reported that he is no longer responsible for the Fire Service for Norfolk County Council. He stated that the Business Plan put forward by the Police and Crime Commissioner is flawed and if it is submitted to the Secretary of State then Norfolk County Council will put in a robust opposition to the proposal. The plan assumes that all land will be transferred to the Police and Crime Commissioner. There is provision in the Norfolk County Council budget of £8.5 million to upgrade equipment and the debt would be passed on. Many firefighters are due to retire and with a small budget it would not be possible to recruit more prior to their retirement. There is resilience within the County budget to cover early recruitment. He supported the possible purchase of "There but not there" silhouettes. He informed the meeting that he had been selected to stand for Breckland Council in the elections next May. The EDT Committee is considering the commercialisation of highways repairs with the contract possibly going to Norse.

4.2 Public Participation.

There were no matters from the public.

County Councillor M Kiddle Morris withdrew from the meeting.

5. Matters to Report.

5.1 The Green.

The Clerk had received a letter from the Bull Inn agreeing to all the conditions. The Clerk will contact GG Fencing to have the posts re-sited.

5.2 Community Asset Register.

Nothing more had been heard.

5.3 Response to the consultation on the Fire Service.

The Clerk will respond opposing the proposal.

5.4 Mileham Parish Council.

The Clerk informed the members that he is assisting at Mileham Parish Council until such time as a full time Clerk is appointed.

6. Highways.**6.1 Report on Highways Matters.**

The Clerk had reported the pothole around the BT box again and the culvert on the Common. The Clerk had taken a photograph of the finger post near to the Jubilee Hall and the Highways Engineer had agreed to install a new one. The parishioner had thanked the Parish Council for looking into the Butt Lane/Tittleshall Road junction and hoped a STOP sign would improve the junction. The Clerk had received an e-mail from a resident who is having a new property constructed to try and reduce the time that Butt Lane is closed for a trench to be dug by getting all services done at the same time. The Clerk had contacted the County Councillor who had requested that the Highways Engineer influence the service providers.

6.2 New problems.

The Clerk is meeting the Highways Engineer the following day and will stress that the road markings need refreshing, the Mileham Road still needs flailing and the gully on Druids Lane has not been repaired. The following will also be reported: - the footway along Lexham Road needs clearing, a gully is blocked on Church Street and the roads will be requested to be swept. Flagship will be contacted regarding the hedge clippings which have been left and are covering a fire hydrant. It also means that the grass can not be cut. A hedge on Lexham Road is overhanging the footway and the owner will be written to. The culvert on Dunham Road has been dug out by the agricultural contractor and he is to be written to thanking it for doing this and other ditches and drainage.

7. Planning.**7.1 Applications.**

There were no applications to consider.

7.2 Decisions.

The following decisions were noted.

7.2.1 3PL/2018/0605/F-Land adjacent Anvil House Butt Lane-erection of proposed dwelling part conversion to link to dwelling and realign roof line to outbuilding. Approved.

7.2.2 3PL/2018/0770/HOU-Glenshea Butt Lane-addition of first floor to create two storey dwelling and proposed cart shed. Approved.

8. Finance.**8.1 Budget.**

Councillor Lawrence proposed and Councillor Anderson seconded the resolution that the budget which had been circulated be approved. All were in favour.

8.2 Balances and Cheques for Authorisation.

Councillor Oldfield proposed and Councillor Anderson seconded the resolution that the following balances and cheques for authorisation be approved. All were in favour.

Balances :-**Bank of Ireland.**

Balance at 31 05 18	10566.75
Less Cheques authorised 04 06 18-599.92	
E-on D/Debit-73.71	
Cheques authorised 02 07 18-882.29	
E-on Direct debit 12 07 18-71.34	<u>1627.26</u>
	8939.49
Plus Interest 05 06 18-0.85	
Long Meadow Rent-250.00	
Interest 05 07 18-0.82	<u>251.67</u>
Balance at 31 07 18	9191.16
Less unrepresented cheques authorised 09 04 18	<u>54.00</u>
Balance at 31 07 18	9137.16
Plus float for Community car	<u>100.00</u>
Balance at 31 07 18	9237.16

Amount available for Section 137 : 494x £7.86= 3882.84

Spend to Date :£0.00

Cheques for authorisation:

517	B J Leigh	Salary-August 324.32 less PAYE 64.80	259.52
518	HMRC	PAYE-August	64.80
519	Mrs E Christie	Community Car June	56.03

8.3 Maintenance at Long Meadow.

The Clerk had not heard from the contractor and he is also to be asked regarding the cost of labour to replace the posts

8.4 “There but not there” Silhouettes.

Councillor Fagence proposed and Councillor Anderson seconded the resolution that 3 be purchased at a cost of £42 each. All were in favour. The Chairman will contact the PCC regarding this.

9. Correspondence for circulation.

The following correspondence will be circulated.

9.1 Vattenfall.

9.2 Dudgeon.

10. Matters for the next meeting.

10.1 Bi-monthly Meetings.

11. Date of the next meeting.

This was confirmed as Monday 1 October 2018 at 7.30 p.m. to be held at The Jubilee Hall, Litcham.

The meeting closed at 2051.