

Present Councillor M Oldfield (Chair)
Councillor M Anderson
Councillor E Christie
Councillor R Fagence
Councillor C Lawrence
Councillor M Brookbank

County and District Councillor M Kiddle Morris

1. Apologies for Absence.

Apologies for absence had been received from Councillor Mitchell who was taking an exam and these were accepted.

2. Declaration of Pecuniary Interest.

There were no DPIs.

3. Minutes of the Previous Meeting.

Councillor Anderson proposed and Councillor Christie seconded the resolution that the minutes of the meeting held on 1 July 2019 having been circulated be approved. All were in favour and the minutes were duly signed.

4. Public Participation.

4.1 County and District Councillor Reports.

The County Councillor informed the meeting that the County Review is now available on the website which covers all that the County Council have undertaken in the previous financial year. There are Government Grants available for those who have download speeds of greater than 10mbs but less than 30mbs. £500- £3500 is available for businesses and £500-£1500 for residents. It appears that these grants will fund fibre to property. A further £8million has been awarded to Norfolk County Council from the Government to connect 370 properties with gigabit speed. These include schools and other important locations and the advantage is that nearby properties can piggy bank onto this technology.

The District Councillor stated that a new document that was promulgated in July 2019 regarding the 5-year housing supply means that if a Local Authority can prove it has this annually it can be submitted to the Planning Inspectorate by 31 July and this 5-year land supply last until October the following year This would stop the constantly changing basis at present and provide some assistance to rural areas. Breckland has achieved a greater delivery of houses than the target but unfortunately this is not related to the 5-year land supply. The County Councillor was asked where the final £20 million for the NDR is to come from and will it be from a revenue budget. The County Councillor stated that he thought that all this had been costed and it would be paid through borrowing and not revenue.

4.2 Public Participation.

There were no matters raised.

5. Matters to Report.

5.1 School Pavilion.

The Clerk reported that he had received a communication from a company which is working with Litcham High School to improve the changing rooms on the playing field. The company is to send further details to the Clerk for the next meeting. The County Councillor informed the meeting that there is a Charity at Mileham which has the same aims as that at Litcham. This Charity is probably going to sell the former school and playing field but it is in the hands of the Charity Commission to decide where the income is to be deposited. The Chairman queried if Norfolk County Council still own any of the land of the playing field and the County Councillor does not think so but will check.

5.2 Norfolk Records Office.

The Clerk confirmed that he had deposited a further two year of accounts at the Records Office.

5.3 Bench on Manor Drive.

The Clerk has sent 3 e-mails to Flagship Housing but has not had a reply. He will continue to try and make contact.

5.4 Norfolk Farm Produce Tree Planting.

The Clerk had received information about tree planting and this will be circulated.

5.5 Dog Fouling in Manor Drive.

There had been many incidents from a parishioner who let his dogs out in the morning and these then go into other person's property and foul the area. Councillor Anderson had visited the complainant and informed them that the Dog Warden should be contacted. It is not known if he has been contacted by the parishioners.

6. Highways.

6.1 Report on Highways Matters.

Norfolk County Council had confirmed that it would be resolving the lay-by on Tittleshall Road but could not find the problem of the hedge on Butt Lane and the Clerk has confirmed the position. The finger post near to the Jubilee Hall is to have the pointer replaced with a wooden one. The Clerk had contacted the police regarding the parking outside Russell House but had not had a reply. The County Councillor will speak to the landowner regarding the hedge on Butt Lane.

6.2 New problems.

There were no new problems reported but the Clerk will contact Norfolk County Council again regarding the hedge on Mileham Road, the footway on Lexham Road, the siding out of Back Lane. The sign for Litcham Close had been damaged by a lorry and Breckland Council will be requested to replace this. The County Councillor will contact the Highways Engineer regarding the post on the Common that was knocked over by the contractor for the work on the cattle grids, the posts on the footway between Front and Back Street and the BT Box on Dereham Road.

6.3 Access onto Church Street from the development to the rear.

There had been complaints that vehicles are not stopping prior to crossing the footway and the County Councillor will contact the Highways engineer to ascertain if any means can be erected or signed on the road to ensure vehicles stop to avoid danger to pedestrians. A lengthy discussion ensued but no practical solution could be found so the Clerk will write to all residents requesting politely that care is taken at this point.

7. Planning.

7.1 Applications.

7.1.1 3PN/2019/0038/UC- Land at Dereham Road-prior approval for change of use of agricultural building to dwelling (permitted development) Class Q GPDO.

A response had been forwarded to Breckland Council objecting to this application as it was felt that this was not a suitable location or was there any justification for the application to circumvent planning rules.

7.2 Decisions.

The following decisions were noted and the reasons for refusal were also noted.

7.2.1 3PL/2019/0258/F- 1 Albion Terrace Front Street-demolition of existing garage and outbuildings and erection of 2 new dwellings and associated car parking. Refused.

7.2.2 3PL/2019/0628/O- Land rear of Fourways Mileham Road-2 detached single storey dwellings and garages. Refused.

7.2.3 3PN/2019/0038/UC- Land at Dereham Road-prior approval for change of use of agricultural building to dwelling (permitted development) Class Q GPDO. Refused.

8. Finance.

8.1 Budget.

Councillor Anderson proposed and Councillor Brookbank seconded the resolution that the budget which had been circulated be approved. All were in favour.

8.2 Balances and Cheques for Authorisation.

Councillor Anderson proposed and Councillor Oldfield seconded the resolution that the following balances and cheques for authorisation be approved. All were in favour.

Balances :-**Bank of Ireland.**

Balance at 31 05 19	10128.83
Less E-on D/Debit-91.00	
Cheques authorised 01 07 19-1880.40	
E-On Direct Debit-88.07	<u>2059.47</u>
	8069.36
Plus	<u>0.00</u>
Balance at 31 07 19	8069.36
Less un-presented cheques authorise 01 07 19	<u>15.00</u>
Balance at 01 08 19	8054.36
Plus float for Community car	<u>100.00</u>
Balance at 01 08 19	8154.36

Amount available for Section 137 : 494x £7.86= 3882.84

Spend to Date :£0.00

Cheques for authorisation:

575	B J Leigh	Salary-July and August 669.06 less PAYE 133.80	535.26
576	HMRC	PAYE July and August	133.80
577	Mrs E Christie	Community Car June 54.00 July 73.72	127.72
578	Litcham Jubilee Hall CIO	Hire of Hall	15.00
579	Breckland Council	Cost of Election	75.00
581	Beetley Parish Council	Repairs to SAM2 sign	13.06

9. Regulatory Documents.**9.1 Standing Orders**

Councillor Anderson proposed and Councillor Oldfield seconded the resolution that the updated Standing Orders be adopted. All were in favour.

9.2 Financial Regulations.

Councillor Oldfield proposed and Councillor Christie seconded the resolution the revised Financial Regulations that now confirmed the holding of a petty cash float be adopted. All were in favour

10. Correspondence for circulation.

The following correspondence will be circulated.

- 10.1 **Clerks and Councils Direct September.**
 10.2 **Vattenfall.**
 10.3 **Norfolk Farm Produce Tree Planting.**

11. Matters for the next meeting.**11.1 Rent from Long Meadow.****12. Date of the next meeting.**

This was confirmed as Monday 4 November 2019 at 7.30 p.m. to be held at The Jubilee Hall, Litcham.

The meeting closed at 2053.