

**Present**

Councillor M Oldfield (Chair)  
Councillor C Mitchell  
Councillor M Anderson  
Councillor M Brookbank  
Councillor E Christie  
Councillor R Fagence  
Councillor C Lawrence

County and District Councillor M Kiddle Morris

One parishioner.

**1. Apologies for Absence.**

There were no apologies for absence.

**2. Declaration of Pecuniary Interest.**

There were no DPIS.

**3. Minutes of the Previous Meeting.**

Councillor Fagence proposed and Councillor Anderson seconded the resolution that the minutes of the meeting held on 6 January 2020 having been circulated be approved. All were in favour and the minutes were duly signed.

**4. Public Participation.**

**4.1 County and District Councillor Reports.**

The County Councillor reported that the budget for Norfolk County Council had been set and there is a 1.99% increase on the general budget and a 2% increase for Adult Social Services. The dualling of the A47 is a priority for the Council for this year. Plans are available in the library to study and provision has been made for a junction to connect the Western Link. It is programmed to start in 2022 and be open in 2024.

The District Councillor reported that the Local Plan which had been adopted had recommendations from the Planning inspector which means that 4 policies have to be reviewed by 2022. These policies involve the housing numbers, the A47 dualling and its effect, climate change effect on the design of buildings and the Gypsy and Traveller Policy. He had received complaints regarding parking for pick up at the school and leaving engines running which is an offence. He had asked the school to place an article in the newsletter requesting that drivers turn off the engines. If this is not successful then a visit by the police will be requested. Councillor Mitchell stated that several cars are parking on the Common and the children walking from the school. It was also raised by the Parish Council that vehicles are parking right up to junctions making turning a major problem. The District Councillor had also had complaints that vehicles on Church Street are being parked the wrong way round so that the rear reflectors are not visible which is also an offence. It was suggested that all residents in Church Street be written to. The old tree near to the village sign has now died and the District Councillor is considering a flowering cherry or a red/pink hawthorn

**4.2 Public Participation.**

There were no matters raised.

**5. Matters to Report.**

**5.1 SNAP Meeting.**

Councillor Brookbank had attended this and was disappointed that little time was taken to discuss rural issues. The meeting lasted 1 hour 45 minutes but only 2 minutes were on issues outside Dereham. There had been a success on the theft of farm machinery. The priorities set were drug dealing, cycling on pavements and anti-social driving in Dereham.

**5.2 Bench on Manor Drive.**

It was agreed to look at the position of the tree with a view to having a tree bench around the tree.

### 5.3 Breckland Council Chairman's Tea Party.

The District Councillor had sent the names of 2 residents to attend.

## 6. Highways.

### 6.1 Report on Highways Matters.

Norfolk County Council had confirmed that the flooding at the Bull crossroads and at the bottom of Pound lane had been resolved but this was disputed. The potholes on Mileham Road had been repaired outside the Bull car park entrance. The kerb stone outside the Primary school had not been repaired and was getting worse. Two further posts are to be fitted on Back Street near to the footway through to Front Street.

### 6.2 New problems.

There is still flooding on Druids Lane and the gulley had been cleared by Councillor Oldfield. The 30 roundel on the speed limit sign on the west side of Tittleshall Road is not visible, and the reinstatement on Tittleshall Road is sinking further. There are potholes on Pound Lane and Weasenham Road past Litcham Close and at the entrance to the common car park. The roadside nature reserve on Wellingham Road had been cut and it was agreed to write to the person who had cut thanking him. Two street lights are now on all night at Litcham Close and Butt Lane. All these matters will be reported.

## 7. Planning.

### 7.1 Applications.

There were no applications to consider.

### 7.2 Decisions.

**7.2.1 3PL/2019/1342/EU-Annexe at Bramley Weasenham Road-continued habitation by person other than family member (Certificate of Lawfulness)** Approved.

**7.2.2 3PL/2019/1543/HOU-7 Weasenham Road-Ground Floor Side Extension.** Approved.

**7.2.3 3PL/2019/1557/HOU-8B Church Street-proposed single storey side extension to form utility room.** Approved

### 7.3 Appeals

**7.3.1 3PL/2019/0258/F-1 Albion Terrace Front Street.**

It was agreed to send a response to the Planning Inspector endorsing previous comment regarding overshadowing and highway safety concerns.

### 7.4 Sale Board at the Post Office.

It was agreed to write to the Post office requesting this be removed.

## 8. Finance.

### 8.1 Budget.

Councillor Mitchell proposed and Councillor Lawrence seconded the resolution that the budget which had been circulated be approved. All were in favour.

### 8.2 Balances and Cheques for Authorisation.

The Clerk stated that a thank you had been received from the PCC for the donation. The Clerk also explained the payment into and out of the account for £100 for the Common which was for repairs following damage to a post by a sub-contractor to Norfolk County Council.

Councillor Anderson proposed and Councillor Christie seconded the resolution that the following balances and cheques for authorisation be approved. All were in favour.

#### Balances :-

#### **Bank of Ireland.**

Balance at 30 11 19	11047.63
Less E-on D/Debit-73.40	
Haven Power D/Debitt-13.14	
Cheques authorised 06 01 20-1661.65	
Haven Power D/debit-82.80	
	<u>1374.24</u>
	9216.64

Plus Rent for Long Meadow-250.00	
Payment from Norfolk County Council for Litcham Common Management Committee-100.00	350.00
Balance at 31 01 20	9566.64
Less unrepresented cheques authorised 06 01 20	300.00
Balance at 01 02 20	9266.64
Plus float for Community car	100.00
Balance at 01 02 20	9366.64

Amount available for Section 137 : 494x £7.86= 3882.84

Spend to Date :£0.00

Cheques for authorisation:

598	B J Leigh	Salary-January and February 669.06 less PAYE 131.40	537.66
599	HMRC	PAYE January and February	131.40
600	Mrs E Christie	Community Car December-27.00 January-30.20 Admin Costs for the Co-ordinator-48.00	105.20
601	Litcham Jubilee Hall CIO	Hire of Hall	15.00
602	Mr D St. A Moore	Wayleave	7.50
603	Beetley Parish Council	Photocopying and Stationery	44.65
604	B J Leigh	Telephone-April 2019-March 2020-50.00 Mileage-February 2019-January 2020-110 miles @.45 per mile=49.50 Postage-February 2019-January 2020-12.20	111.70
605	Information Commissioner	Data protection	40.00
606	Litcham Common Management Committee	Payment from Norfolk County Council	100.00

### 8.3 Maintenance at Long Meadow.

The Clerk will inform all Councillors on the financial regulations for the amount of a contract and whether more than one quote is needed.

### 8.4 Donation to EACH.

It was agreed not to donate.

## 9. Correspondence for circulation.

The following correspondence will be circulated.

### 9.1

**Clerks and Councils Direct March.**

### 9.2

**Priscilla Bacon Hospice.**

## 10. Matters for the next meeting.

There were no matters raised for the next meeting.

## 11. Date of the next meeting.

This was confirmed as Monday 4 May 2020 to follow the Annual Parish Meeting to be held at The Jubilee Hall, Litcham.

The meeting closed at 2029.