

DRAFT

Minutes of the Meeting of Litcham Parish Council held on **Monday 9 April 2018**, in The Jubilee Hall at 8.13 p.m.

Present

Councillor M Oldfield	(Chair)
Councillor C Mitchell	
Councillor M Anderson	
Councillor E Christie	
Councillor R Fagence	
Councillor J Jones	
Councillor C Lawrence	

Two members of the public.

1. Apologies for Absence.

There were no apologies for absence.

2. Declaration of Pecuniary Interest.

Councillors Oldfield, Christie, Lawrence and Anderson declared a DPI in Agenda Item 7.1 being trustees of the Jubilee Hall

3. Minutes of the Previous Meeting.

Councillor Fagence proposed and Councillor Anderson seconded the resolution that the minutes of the meeting held on 5 March 2018 having been circulated be approved. All were in favour and the minutes were duly signed.

4. Public Participation.

4.1 County and District Councillor Reports.

There were no reports given

4.2 Public Participation.

There were no matters from the public.

5. Matters to Report.

5.1 General Data Protection Regulation.

There has been no further definitive answers on the new regulation as there is still confusion over the Data Protection Officer.

5.2 Royal British Legion Pilgrimage 90.

The local branch is to be represented by a lady from Dereham

6. Highways.

6.1 Report on Highways Matters.

The police had informed the Clerk that no further action would be taken over the incident with posts on the Green. It was decided to have these replaced. The fire hydrant is also to be checked to ensure it has not been damaged. There is still a pothole outside the vicarage and the Clerk will attempt again to have the BT cover repaired outside the pumping station. The Highways Engineer had visited the parish and repairs to the drain in Druids Lane are to be carried out and Mileham Road to be flailed opposite the Limes.

6.2 New problems.

The following will be reported:-

1. flooding on Mileham Road and at Coronation Cottages.
2. the junction of Druids Lane and Mileham Road
3. the streetlight at Litcham Close

4. potholes on Druids Lane and Dereham Road

7. **Planning.**7.1 **Applications.**

Councillors Oldfield, Anderson, Christie and Lawrence withdrew from the meeting.
Councillor Mitchell assumed the chair.

7.1.1 3PL/2018/0192/F-Jubilee Hall Church Street-extension and redesign of existing single floor structure to allow the hall to be used in a more convenient manner.

Councillor Fagence proposed and Councillor Jones seconded the resolution that no objection be raised. All were in favour.

Councillors Oldfield, Anderson, Christie and Lawrence rejoined the meeting.
Councillor Oldfield resumed the Chair

7.1.2 3PL/2018/0268/HOU-Willow House Druids Lane-alterations to fenestration. Insertion of within east elevation roof. New patio and steps to the rear. (retrospective).

Councillor Fagence proposed and Councillor Oldfield seconded the resolution that no objection be raised. All were in favour.

7.1.3 3PL/2018/0332/F-Willow House Druids Lane-change of use of land to residential.

Councillor Anderson proposed and Councillor Oldfield seconded the resolution that an objection be raised because of the inaccuracies in the statement in that trees and hedges had been removed and a new access constructed. All were in favour..

7.2 **Decisions.**

There were no decisions to report.

8. **Finance.**8.1 **Budget.**

Councillor Mitchell proposed and Councillor Christie seconded the resolution that the budget which had been circulated be approved. All were in favour.

8.2 **Balances and Cheques for Authorisation.**

The Clerk reported on the £10 charge imposed by the bank which had now been refunded. Councillor Lawrence proposed and Councillor Fagence seconded the resolution that the following balances and cheques for authorisation be approved. All were in favour.

Balances :-**Bank of Ireland.**

Balance at 05 02 18	7673.05
Less Direct Debit- E-on- 12 02 18-104.10	
Cheques authorised 04 12 17-7.50	
Cheques authorised 05 02 18-532.81	
Referral Item Charge-10.00	<u>654.41</u>
	7018.63
Plus Interest 05 01 18-0.65	
Norfolk Community Foundation Grant-667.50	<u>668.15</u>
Balance at 28 02 18	7686.79
Less Unpresented cheques authorised 05 02 18-66.55	
Unpresented cheques authorised 05 03 18-612.25	<u>678.80</u>
Balance at 05 03 18	7007.99
Plus float for Community car	<u>100.00</u>

Balance at 05 03 18

7107.99

Amount available for Section 137 : 511x £7.57=
Spend to Date :£0.00

Cheques for authorisation:

495	B J Leigh	Salary-Mar 308.21 less PAYE 61.60	246.61
496	HMRC	PAYE-Mar	61.60
497	Mrs E Christie	Community Car February	54.00
498	Litcham Youth Club F.C.	Donation	667.50

8.3 Maintenance at Long Meadow.

The Chairman stated that he is meeting a contractor the next Wednesday.

9. Correspondence for circulation.

There was no correspondence for circulation..

9.1

Clerks and Councils Direct March 2018.

10. Matters for the next meeting.

10.1 Accounts

10.2 Clerk's salary

11. Date of the next meeting.

This was confirmed as Monday 14 May 2018 at 7.30 p.m. to be held at The Jubilee Hall, Litcham.

The meeting closed at 2047.