

Litcham Parish Council

Meeting Agenda (published 27th October 2025)

Date: Monday 3rd November 2025

Time and place: Jubilee Hall, Litcham at 7.30pm

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Councillors are summoned to attend the next meeting of the Parish Council. The public and press are welcome to attend. *D Secker*
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1. To consider any apologies of absence
2. To consider any declarations of interest
3. To approve the minutes of the meeting held on 1st September 2025
4. To receive any brief updates from County and District Councillors
5. Open forum for Public Participation: an opportunity to hear from members of the public (Max 10 mins)

PLEASE NOTE THE NEXT PART OF THE MEETING IS FOR COUNCILLOR DISCUSSION ONLY AND THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE.

6. To report and update on highway matters
7. To discuss an update on the Local Plan

8. Planning Applications

8.1-To receive planning applications by Breckland District

8.2 To receive an update on application decisions taken by Breckland District Council

PL/2025/1071/LB-Litcham Post office-Replace existing shop fascia with new and add digitally vinyl's to shopfront (retrospective)-Refused

PL/20025/0565/LB-Litcham post office-Retrospective application for the new shop front Refused.

9. Items to discuss, update and approve

9.1 To approve and discuss the new email address for the Council

9.2 To review and approve the asset list

9.3 To discuss the Litter bin on Church Street

10. Finance

10.1 To authorise and approve the list of payments for November 2025

10.2 To authorise and approve the purchase of Poppy Wreaths

10.3 To review and authorise the budgets for 2026/27 and discuss the precept

10.4 To discuss the donation request for the Litcham Common

11. To update and review the following policies

11.1 Data protection committee policy

11.2 Community car safeguarding policy

11.3 ICO- policy

11.4 Risk management policy

12 To receive items for the next meeting agenda date Monday, 5th January 2026